North Carolina State-Specific Component

Registration/Log In Instructions

New Applicants

Once you have filed an application with the Board, you may request access to the North Carolina State-Specific Component by e-mailing a request to Ms. Allison Bradley at abradley@ncble.org. Upon receipt of your request, Ms. Bradley will e-mail you a link to use to access the site containing the State-Specific Component. You will then need to follow the instructions below to register for the Component.

- Use the link provided to access the site containing the North Carolina State-Specific Component

- As a New Applicant, there are two ways to register for the Component:

1) You may hover your cursor over the "Hello, Guest; Sign In" icon at the top right-hand corner of the site's home page.

   a) You will see the prompt, "New Applicant? Start Here" -- click this link
   b) You will then be taken to the Log In/Account Creation page
   c) In the section entitled, "New Applicant" please enter the required information and then click "Create Account"
   d) You will then be redirected back to the previous page, where you will need to click on the "Register Now" button
   e) Once you click the "Register Now" button, you will then be registered for the Component and will see a message on the screen: "Proceed to My Products to take the course? Yes/No?"
   f) If you click, "Yes", you will be taken to your My Products page where you can begin the course by clicking on the "Play" button
   g) If you click, "No", you will remain on the Home page
   h) You may then click the "Register Now" button [which will now read "Already Registered?"] and receive the prompt again to click "Yes."

OR
2) **You may click the "Register Now" button on the site's Home page.**

   a) You will then be taken to the Log In/Account Creation page
   b) In the section entitled, "New Applicant" please enter the required information and then click "Create Account"
   c) You will then be redirected back to the previous page, where you will need to click on the "Register Now" button again
   d) Once you click the "Register Now" button this second time, you will be registered for the Component and will see a message of the screen "Proceed to My Products to take the course? Yes/No?"
   e) If you click, "Yes", you will be taken to your My Products page where you can begin the course by clicking on the "Play" button
   f) If you click, "No", you will remain on the Home page
   g) You may then click the "Register Now" button [which will now read "Already Registered?"] and receive the prompt again to click "Yes."

**Returning Applicants**

- **If you have created an Account, but have not yet registered for the North Carolina State-Specific Component, please follow the instructions below:**

  a) Use the link you were provided by Ms. Allison Bradley at the North Carolina Board of Law Examiners to access the site containing the North Carolina State-Specific Component

  b) On the site's home page, hover your cursor over the "Hello, Guest; Sign In" icon at the top right-hand corner of the Home page.

  c) Click "Sign In"

  d) You will then be taken to the Log In/Account Creation page

  e) In the section entitled, "Returning Applicant" please enter your Log In information and click "Login"

  f) You will then be taken to your My Products page where you will see the following message: "You are not currently registered for any programs. Please click here to enroll." Please click where indicated.
g) You will be redirected to the Home page, where you will then need to click the "Register Now" button

h) You will then be taken to your My Products page, where you may select the "Play" button to open the course

- If you have created an Account and have already registered for the North Carolina State-Specific Component, you will access the Component by following the instructions outlined below.

   a) Use the link you were provided by Ms. Allison Bradley at the North Carolina Board of Law Examiners to access the site containing the North Carolina State-Specific Component

   b) On the site's Home page, hover your cursor over the "Hello, Guest; Sign In" icon at the top right-hand corner of the site's home page.

   c) Click "Sign In"

   d) You will then be taken to the Log In/Account Creation page

   e) In the section entitled, "Returning Applicant" please enter your Log In information and click "Login"

   f) You will then be taken to your My Products page, where you may select the "Play" button to open the course

   g) If you previously started the course and then exited, the course will begin at beginning of the 30-minute section of the video you were viewing when you previously exited